

CRID VENDOR REGISTRATION FORM

Reference : CRID-SUP-REG-2026

Date : _____

INSTRUCTIONS TO VENDORS :

1. Please fill this form in **BLOCK LETTERS**.
2. Attach copies of all mandatory legal documents listed in Section F.
3. Submission of this form does not guarantee a contract.

SECTION A: COMPANY DETAILS

1. Company Name:	
2. Physical Address: (Street, Building, City, Region)	
3. Postal Address (P.O Box):	
4. Contact Person (Name and Position):	
5. Contact Details (Phone and Email):	
6. Website (if any):	

SECTION B: LEGAL & FISCAL STATUS (Mandatory for Cameroon)

7. Legal Structure:	<input type="checkbox"/> SARL <input type="checkbox"/> SA <input type="checkbox"/> ETS/Sole Trader <input type="checkbox"/> NGO/Association <input type="checkbox"/> PLT
8. Taxpayer ID (NIU):	
9. Commercial Register No:	
10. Date of Incorporation:	

SECTION C: BANKING DETAILS (For Payments)

11. Bank Name:	
12. Branch Name/Code:	
13. Account Name:	
14. Account Number:	
15. RIB / IBAN:	
16. Swift Code:	

SECTION D: BUSINESS CATEGORY & CAPACITY**17. Core Business Area (Check maximum 3):**

- Laboratory Reagents & Chemicals
 Scientific Equipment & Maintenance
 IT Equipment & Software
 Office Supplies & Stationery
 Transport & Logistics (Car Rental)
 General Construction / Works
 Hotels & Catering
 Printing & Visibility
 Cleaning & Security Services
 Other: _____

18. Trade References (List 3 previous clients, preferably NGOs/Research):

Client Name	Contact Person & Phone	Year	Contract Value (XAF)
1.			
2.			
3.			
4.			

SECTION E: DECLARATIONS**19. Conflict of Interest:**

Do any CRID staff members or their close relatives hold shares or management positions in your company? NO YES (If yes, please attach details)

20. Litigation & Sanctions:

Is your company currently involved in bankruptcy proceedings, or listed on any UN/World Bank Sanctions list? NO YES

21. Supplier Code of Conduct:

I certify that our company adheres to ethical labor practices (no child labor) and environmental regulations. NO YES

SECTION F: CHECKLIST OF ATTACHMENTS

Please attach copies of the following. Missing documents = Automatic Rejection.

- Copy of Taxpayer Identification Number .
 Copy of Commercial Register.



- Certificate of Non-Indebtedness (**Attestation de Non-Redevance**) - *Current Quarter*.
- Bank Identity (Statement) (**RIB**).
- Map/Location Plan of your Office.
- Copy of Attestation de Conformite fiscal (ACF)

SECTION G: CERTIFICATION

I, the undersigned, declare that the information provided is true and accurate.

Name: _____ **Title:** _____

Signature: _____ **Date:** _____

(Official Company Stamp)

FOR CRID OFFICE USE ONLY

Reviewed By (Procurement): _____ **Date:** _____ **Status:** [] Pass [] Fail

Verified By (Finance - NIU Check): _____ **Date:** _____

Approved By (Ops Manager): _____ **Date:** _____

Assigned Vendor ID: VEN-202X-_____