

CALL FOR APPLICATIONS

Post	Data Quality Control Officer (DQO)
Department	Epidemiology / Data Management Unit
Location	CRID, Yaoundé, Cameroon (with field visits to study sites)
Contract	Full-time, Fixed Term – 3 years
Report to	Project Co-Lead
Job Purpose	The Data Quality Control Officer (DQO) will ensure that all data collected and managed within CRID meet the highest standards of accuracy, integrity, and reliability. The DQO will perform routine verification, audits, consistency checks, and ensure adherence to Good Clinical Practice (GCP), ethical standards, and approved protocols across the project lifecycle.

Main Duties & Responsibilities	
	Regularly review incoming field and laboratory data for accuracy, completeness, protocol compliance, and scientific plausibility.
	Ensure timely resolution of data queries in collaboration with field and data entry teams.
	Enforce adherence to SOPs for data collection, entry, and handling.
	Participate in routine data audits and quality assurance checks.
	Ensure compliance with GCP, ethical requirements, and project protocols.
	Identify, flag, and follow up on discrepancies, protocol deviations, or systematic errors.
	Maintain detailed logs of data quality checks, audits, and corrective actions.
	Prepare regular data quality reports and updates for project management and stakeholders.
	Support the preparation of reports and publications by ensuring data validity and traceability.
	Actively participate in team meetings, presenting updates on data quality and improvements.



Qualifications, Skills, and Experience:

Essential

- Master's degree in Public Health, Epidemiology, Biology, or related field.
- Minimum of 2 years' experience in data quality management in clinical trials or public health research.
- Strong knowledge of GCP, data protection regulations, and ethical guidelines.
- Proficiency in REDCap, ODK/ KoBoToolbox, R, or other statistical/data management software.
- Strong attention to detail and commitment to scientific integrity.
- Excellent problem-solving, analytical, and interpersonal skills.
- Understanding of entomological and epidemiological data collection methods, particularly malaria-related.
- Experience working on randomized trial implementation.
- Proficiency in English and French (oral and written).

Benefits

- Competitive salary based on experience.
- Health insurance and annual leave entitlements.
- Professional development and training opportunities.
- Access to international research collaborations and networks.
- Supportive and inclusive work environment.

APPLICATION INSTRUCTIONS

Applicants must submit the following documents as a single PDF

A cover letter outlining relevant experience and motivation for the position.

A curriculum vitae (max. 3 pages).

Copies of Certificates and transcripts.

Contact information for two professional referees.



Working conditions	Full time, 40 hours per week.
	Contract Duration: 03 years
How to Apply	Click on this link to apply: https://forms.gle/K9yQnQdXm7Stxj4G8
Deadline for applications	12 October 2025

Note:

- Applications from **women** are strongly encouraged.
- Only shortlisted candidates will be contacted.