

### CALL FOR APPLICATIONS

<b>Post</b>	<b>Communication Assistant (Graphic Design &amp; Research Uptake)</b>
<b>Location</b>	<b>CRID, Yaoundé, Cameroon</b>
<b>Contract</b>	Full-time, Fixed Term contract
<b>Report to</b>	Communication Officer / Project Lead
<b>Project Background:</b>	<p>The Centre for Research in Infectious Diseases (CRID) is a leading research institution in Cameroon dedicated to advancing scientific knowledge and developing solutions for infectious disease control in Africa. CRID implements multidisciplinary research across epidemiology, entomology, molecular biology, social sciences, and health economics. Communication plays a critical role in promoting the uptake of research results, strengthening CRID's image and credibility, and engaging both local and international stakeholders.</p> <p>The Communication Assistant (Graphic Design &amp; Research Uptake) will support CRID's mission by creating compelling visual and written content, enhancing dissemination strategies, and ensuring research findings are translated into actionable insights for policymakers, researchers, and the public.</p>
<b>Job Purpose</b>	<p>The Communication Assistant will play a pivotal role in CRID's communication team by:</p> <ul style="list-style-type: none"> <li>• Producing high-quality visual materials and content.</li> <li>• Supporting research uptake through accessible dissemination of scientific evidence.</li> <li>• Strengthening CRID's internal and external communication, visibility, and credibility.</li> </ul>

#### **Main Duties & Responsibilities**

**Graphic Design:** Create professional and visually appealing materials (infographics, posters, social media graphics, reports, presentations) aligned with CRID's branding.



**Content Development:** Assist in drafting and editing engaging content for digital and print platforms, ensuring clarity, scientific accuracy, and audience appropriateness.

**Research Uptake:** Translate complex scientific findings into user-friendly formats for diverse audiences (government, NGOs, researchers, communities).

**Project Communication:** Support the design and implementation of communication strategies to ensure effective information flow among stakeholders.

**Collaboration:** Work closely with CRID's research and communication teams to maintain coherence and quality in messaging.

**Strategy Implementation:** Contribute to communication campaigns promoting CRID's research outputs and initiatives.

**Internal Communications:** Facilitate effective communication across CRID's teams and departments.

**Presentation Development:** Prepare high-quality reports and presentations for stakeholders, partners, and donors.

**Social Media & Web Management:** Support management of CRID's website and social media channels to expand reach and engagement.

### Qualifications, Skills, and Experience:

#### ***Essential***

- Bachelor's degree in Marketing, Communications, Graphic Design, or a related field.
- Excellent command of English (strong spelling, grammar, and syntax).
- Proven proficiency in graphic design software (e.g., Adobe Creative Suite: Photoshop, Illustrator, InDesign).
- Strong understanding of communication principles, messaging strategies, and editorial standards.
- Creativity and innovation in developing impactful and visually appealing communication materials.
- Strong time management and organizational skills, with the ability to prioritize and meet deadlines.



- Excellent teamwork and interpersonal skills for cross-functional collaboration.
- Familiarity with content management systems (CMS), social media management, and analytics tools is an asset.
- Experience in science communication is highly desirable.

***Desirable***

- Strong visual communication and design expertise.
- Ability to simplify and communicate scientific information effectively.
- Creativity, adaptability, and results-oriented mindset.
- Strong teamwork and interpersonal skills.
- Capacity to work under pressure and deliver within tight deadlines.

**Benefits**

- Competitive salary in line with experience.
- Health insurance and annual leave.
- Professional development and training opportunities.
- Exposure to international collaborations and research networks.
- Supportive and inclusive work environment.

**APPLICATION INSTRUCTIONS**

Applications should be submitted in a single PDF

A cover letter outlining relevant experience and motivation for the position.

A curriculum vitae (max. 3 pages).

Copies of Certificates and transcripts.

Contact information for two professional referees.

**Working conditions**

Full time, 40 hours per week.



<b>How to Apply</b>	Click on this link to apply: <a href="https://forms.gle/9ow2cayGDJcPzy1dA">https://forms.gle/9ow2cayGDJcPzy1dA</a>
<b>Deadline for applications</b>	12 October 2025

**Note:**

- Applications from **women** are strongly encouraged.
- Only shortlisted candidates will be contacted.